



- AMENDED -

**AIRPORT ADVISORY COMMITTEE
AGENDA REGULAR MEETING**

**BOULDER CITY HALL, COUNCIL CHAMBER,
401 CALIFORNIA AVENUE,
BOULDER CITY, NV 89005**

November 3, 2020 – 6:00 PM

NOTICE

Pursuant to Section 7 and Section 10 of the Declaration of Emergency Directive 021, there will be ***limited in-person attendance*** at this meeting. Preference will be given to applicants who have an item on the agenda. Others may reserve a spot by contacting the City Clerk's office at (702) 293-9208. Attendees are required to wear face coverings. The public may view the meeting live at the following link:

<https://www.bcnv.org/191/City-Council-Meeting-Live-Stream-Video>

For information regarding Directive 006, see the following:

[http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22 - COVID-19 Declaration of Emergency Directive 006/](http://gov.nv.gov/News/Emergency_Orders/2020/2020-03-22_-_COVID-19_Declaration_of_Emergency_Directive_006/)

Extensions of Directive 006 have been included in in Section 6 of Directive 16, Section 23 of Directive 18, Section 37 of Directive 21, and Section 3 of Directive 26, and Section 4 of Directive 29 found at the following link:

<https://nvhealthresponse.nv.gov/wp-content/uploads/2020/08/Emergency-Directive-029.pdf>

ITEMS LISTED ON THE AGENDA MAY BE TAKEN OUT OF ORDER; TWO OR MORE AGENDA ITEMS FOR CONSIDERATION MAY BE COMBINED; AND ANY ITEM ON THE AGENDA MAY BE REMOVED OR RELATED DISCUSSION MAY BE DELAYED AT ANY TIME.

CALL TO ORDER

PUBLIC COMMENT

PUBLIC COMMENT DURING THIS PORTION OF THE AGENDA MUST BE LIMITED TO MATTERS ON THE AGENDA FOR ACTION. EACH PERSON HAS UP TO FIVE MINUTES TO SPEAK ON A SPECIFIC AGENDA ITEM.

Public comment, whether on an agenda item or general public comment, is limited to up to five minutes per person. Members of the public may participate in the meeting without being physically present by one of the following methods.

- Written comments may be submitted via the Public Comment Form (<https://www.bcnv.org/FormCenter/Contact-Forms-3/City-Council-Comment-Form-111>)
- Written comments may be submitted by emailing cityclerk@bcnv.org. Written comments will be added to the record.
- Public commenters may leave a voicemail at (702) 293-9210. Messages received will be broadcast into the Council Chamber.
- To comment during the meeting, members of the public may call (702) 589-9629 when the public comment period is opened.

AGENDA

1. For Possible Action: Approval of May 5, 2020 Meeting Minutes.
2. Discussion of planning for previous and future community events.
3. Discussion of Past and Future Temporary Flight Restrictions (TFRs).
4. Discussion of future agenda items within the scope of Resolution 6740.
5. Discussion of 2021 AAC calendar meetings.
6. Public Comment

Each person has up to five minutes to speak at the discretion of the Mayor/Chair. Comments made during the Public Comment period of the agenda may be on any subject. All remarks shall be addressed to the City Council/Board as a whole, not to any individual member of the Council/Board, of the audience, or of the City staff. There shall be no personal attacks against the Chair, members of the Board, the City staff or any other individual. No person, other than members of the Board and the person who has the floor, shall be permitted to enter into any discussion, either directly or through a member of the Board without the permission of the Mayor or Presiding Officer. No action may be taken on a matter raised under this item upon which action will be taken.

Supporting Material: Pursuant to Section 5 of Directive 006, the requirement contained in NRS 241.020(3)(c) that physical locations be available for the public to receive supporting material for public meetings has been suspended. Staff reports and supporting material for the meeting are available on the City's website at <https://www.bcnv.org/AgendaCenter>. Pursuant to NRS 241.020(6), supporting material is made available to the public at the same time it is provided to the public body.

Notice to persons with disabilities: Members of the public who are disabled and require special assistance or accommodations for the meeting are requested to notify the City Clerk by telephoning (702) 293-9208 at least seventy-two hours in advance of the meeting.

This notice and agenda has been posted electronically in compliance with NRS 241.020(3) at <https://www.bcnv.org/AgendaCenter>, and NRS 232.2175 at <https://notice.nv.gov/>. For further information, please contact Lorene Krumm, City Clerk, 401 California Avenue, Boulder City, NV 89005, (702) 293-9208; lkrumm@bcnv.org.

Approval of 5/5/2020 Meeting Minutes

SUBJECT:

For Possible Action: Approval of May 5, 2020 Meeting Minutes

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
□ May 5, 2020 DRAFT AAC Meeting Minutes	Cover Memo



Council Chambers
City Hall
401 California Avenue, Boulder City, NV 89005

May 5, 2020
6:00PM

AIRPORT ADVISORY COMMITTEE (AAC)
(Agenda previously posted in accordance with NRS 241.020.3(a))

CALL TO ORDER

The Airport Advisory Committee was called to order at 6:00 p.m., Tuesday, May 5, 2020. In due compliance with law, the Charter, and the AAC Rules of Procedure, the following members were present:

Chair: Matt Ragan
Co-Chair: Kurt Goodfellow

Committee members: Mic Lauer
Gary Berger

Absent: None. (5th membership is vacant at this time)

Also present: Willy Williamson, Airport Manager
Marissa Adou, Assistant Airport Manager
Lisa Gibson, Airport Administrative Coordinator
Bryce Boldt, Administrative Director
Will Gray, Boulder City Fire Chief

PUBLIC COMMENT

Chair Matt Ragan opened public comment.

Public comment was done by phone and by written submissions due to COVID-19 Declaration of Emergency Directive 006.

Bob Fahnestock - Requests a workshop be created to review and produce a workable solution for the Aviation Fuel Dispensing, Handling and Storage Standards document.

Rich Moynihan - Read his statement that he had originally submitted. (Written Public Comment attached)

Jeff Schutt - Mentions the SPCCP requirement and there being an expense of \$25,000.

Judy Dechaine - States her concern that council made suggestions in past meetings but city staff didn't make any changes and feels the document not be approved and urges that a working group be created to work through the document.

Christy Moore - Concerned of the status for the Hangar Reversion.

Jake Tomlin - States his concern with FAA approved issues as well as EPA issues and he hopes that the newest draft will be vetted by the operators as well.

John Gustafson - Personally read his written Public Comment that he had submitted earlier. (Written Public Comment attached)

Written Public Comment submitted by Mark Dulaney which Staff read into record. (Written Public Comment attached)

Chair Matt Ragan closed public comment.

AGENDA

1. For Possible Action: Approval of February 4, 2020 AAC Meeting Minutes.

Member Goodfellow motioned to approve February 4, 2020 AAC meeting minutes; Member Lauer seconded; motion passed.

2. For Possible Action: Review and Recommendations relative to the Boulder City Municipal Airport Aviation Fuel Dispensing, Handling & Storage Standards.

Airport Manager Williamson presented a review of the Aviation Fuel Dispensing, Handling and Storage Standards. He addressed Jake Tomlin's public comment and also addressed public comment concern of where he had gotten his figures for the fuel trucks in this document.

Member Gary Berger asked where this document originated from.

Airport Manager Williamson stated he consulted a dozen or more aviation experts in this field and his own experience and knowledge.

Member Kurt Goodfellow stated he believes a working users group should be set up.

Member Mick Lauer stated one of his companies he works for builds fuel storage solutions for various major airlines, so he understands the fuel and the safety issues. He would like to see the drafted document go to a working group for input.

Member Gary Berger asked why there is an urgency to this situation.

Chair Matt Ragan stated he feels there is no urgency here and believes it is because of the one FBO fuel truck.

Member Gary Berger stated he felt the same and agrees that a working group is needed for input on the document.

Chair Matt Ragan compared this document with Gateway Airport in the city of Mesa. He asks Mr. Williamson who is going to oversee compliance of this document when the regulator is competing with the competitor. Who is going to oversee the City's compliance with this document?

Airport Manager Willy Williamson agrees Boulder City Airport is not a Part 139 airport but something to keep in mind is that those airports have a firefighting on the airport and have a 3-minute response time to the middle of the airfield and Boulder City doesn't have this. The fire department here might be deployed to another event and it might take them 20 to 25 minutes to get to the airfield. I'm looking at it from a safety aspect. Competition, the airport manages the fuel farm and sells retail self-serve fuel. That is one and a half percent of the entire fuel sold on the airfield. That is not much of a competitor. Mr. Williamson states he is looking for input and a recommendation from the AAC to make this a better document.

Member Kurt Goodfellow would like this document to be reviewed by the people who would be affected by it.

Chair Ragan said that he feels the one percent does make the City a competitor even if the City isn't a very good competitor. He also expresses concern that while a fuel truck delivers fuel to the airfield fuel farm the City is attempting to take the FBOs fuel tanker off the airfield.

Airport Manager Willy Williamson expressed the hopes that he would be getting input on the fuel document. With that being said, he also stated that there is a big difference between delivering fuel to the fuel storage facility and delivering fuel to a helicopter or a small Cherokee and pumping gas into it. Secondly, when he started writing this document, he didn't even think of tractor trailers because they weren't being used on this airport to dispense fuel into aircraft.

Member Goodfellow asks why the City was looking for a 10,000-gallon tanker. Why was it safe then and not now?

Airport Manager Willy Williamson said you plan for catastrophic events when you send out an RFP or develop an Emergency Action Plan. Those were put in there in case there was a failure of the fuel farm and the airport would have to provide fuel. Different airport managers have different styles of writing.

Member Kurt Goodfellow supports having a group go over this document and make sure that the airport operators can live with it.

Member Gary Berger reiterates that all seem to be in agreement to have this document reviewed.

Airport Manager Willy Williamson states again that he is looking for the AAC input to make it a better document.

Member Kurt Goodfellow makes a motion to recommend to City Council that city staff or City Council form a working group of individuals who will be directly affected by these rules and his suggestion was to reach out to the FBOs on the airport, members of the AAC and that the tour operators be involved in this group.

Member Mick Lauer seconds. Motion passes.

3. Presentation of FAA Letter on Hangar Lease Reversion.

Airport Manager Willy Williamson reviews the letter he received from the FAA with the AAC members. (Letter found in Agenda Packet) This letter will make its way to City Council and Mr. Williamson wanted everyone to be aware of it.

Member Kurt Goodfellow stated he went through that letter very carefully and it is very clear that the city can do what they want with the airport as long as they meet the grant assurances to get FAA funding. And that the airport needs to be as self-sustaining as possible and reversion clauses are not required. He touched on the CaresAct where the airport is receiving 2.7 million for airport operations, not projects.

Member Mick Lauer agrees the city has options. Compliments staff for all the paperwork it takes to get the grant funding and CaresAct funding and as far as risk mitigation, can the airport go back to bid and get rid of the fuel handling?

Member Matt Ragan states that the tenants are not unwilling to pay more in land leases.

Member Kurt Goodfellow adds that there is risk to take on 139 hangars and the best idea is to transfer that risk.

4. PUBLIC COMMENT:

Member Matt Ragan opens public comment.

Cami Perkins, Atty. - Compliments AAC's efforts.

Richard Carr - Feels the city broke away from the airport associations and hangar stability was gone.

Richard Moynihan - Thanks the AAC and City Staff for efforts and good information.

Mark Dulaney - Thanks the AAC for a great meeting

Chad Hesterman - Thanks the AAC for a good meeting as well.

Simon Whiteley, Papillon - States his thanks and is in favor of a good working group being formed.

Chair Ragan closed Public Comment.

Mr. Ragan asked for motion to adjourn. Member Gary Berger motioned for meeting to adjourn; Member Kurt Goodfellow seconded the motion. Motion passes.

The meeting adjourned at 8:12 p.m.

Matt Ragan
Chair

Lisa Gibson
Airport Administrative Coordinator

DRAFT

Airport Community Events

SUBJECT:

Discussion of planning for previous and future community events.

ADDITIONAL INFORMATION:

ATTACHMENTS:

	Description	Type
▣	Item 2 Staff Report	Cover Memo



Agenda Item No. 2 November 3, 2020

BOULDER CITY
CITY COUNCIL

MAYOR
KIERNAN MCMANUS

COUNCIL MEMBERS:
JAMES HOWARD ADAMS
CLAUDIA M. BRIDGES
TRACY FOLDA
JUDY HOSKINS



MEETING LOCATION:
CITY COUNCIL CHAMBER
401 CALIFORNIA AVENUE
BOULDER CITY, NV 89005

MAILING ADDRESS:
401 CALIFORNIA AVENUE
BOULDER CITY, NV 89005

WEBPAGE:
WWW.BCNV.ORG



ACTING CITY MANAGER:
MICHAEL MAYS, AICP

ACTING CITY ATTORNEY:
BRITTANY LEE WALKER, ESQ.

CITY CLERK:
LORENE KRUMM, MMC, CPO

ADMINISTRATIVE SERVICES
DIRECTOR:
BRYCE BOLDT

COMMUNITY DEVELOPMENT
DIRECTOR:
MICHAEL MAYS, AICP

PUBLIC WORKS DIRECTOR:
KEEGAN LITRELL, P.E.

UTILITIES DIRECTOR:
DENNIS PORTER, P.E.

POLICE CHIEF:
TIM SHEA

FIRE CHIEF:
WILL GRAY

FINANCE DIRECTOR:
DIANE PELLETIER, CPA

PARKS & RECREATION DIRECTOR
ROGER HALL

Staff Report to Airport Advisory Committee (AAC)

TO: Airport Advisory Committee
FROM: Willy Williamson
Manager, Boulder City Municipal Airport
DATE: October 28, 2020
SUBJECT: Discussion of planning for previous and future community events.

Business Impact Statement: This action will not have a significant economic impact on business and will not directly restrict the formation, operation, or expansion of a business.

Action Requested: AAC review and discuss AAC Duty “c”.

Overview:

- City Resolution No. 6740, dated and approved on February 27, 2018, identifies the duties of the Airport Advisory Committee.
- Duty “c” provides an opportunity for the AAC to assist the City and the Airport in the planning for community events at the Airport
- Community events located at the Airport will provide the City Residents with knowledge about the airport, aviation, education, and provide an opportunity to improve residential fellowship

Background Information:

AAC Duty “c”:

The Committee may, upon approval by City Management, initiate planning for community events at the Airport.

In the past two years the AAC has not addressed AAC Duties, due to a variety of reasons. It is important that the AAC provide assistance and recommendations regarding these specific topics.

Recommendation: The AAC review and discuss AAC Duty “c” to begin planning community events at the airport.

Attachments: None

Temporary Flight Restrictions (TFRs)

SUBJECT:

Discussion of Past and Future Temporary Flight Restrictions (TFRs).

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
☐ Item 3 Staff Report	Cover Memo



Agenda Item No. 3 November 3, 2020

BOULDER CITY
CITY COUNCIL

MAYOR
KIERNAN MCMANUS

COUNCIL MEMBERS:
JAMES HOWARD ADAMS
CLAUDIA M. BRIDGES
TRACY FOLDA
JUDY HOSKINS



MEETING LOCATION:
CITY COUNCIL CHAMBER
401 CALIFORNIA AVENUE
BOULDER CITY, NV 89005

MAILING ADDRESS:
401 CALIFORNIA AVENUE
BOULDER CITY, NV 89005

WEBPAGE:
WWW.BCNV.ORG



ACTING CITY MANAGER:
MICHAEL MAYS, AICP

ACTING CITY ATTORNEY:
BRITTANY LEE WALKER, ESQ.

CITY CLERK:
LORENE KRUMM, MMC, CPO

ADMINISTRATIVE SERVICES
DIRECTOR:
BRYCE BOLDT

COMMUNITY DEVELOPMENT
DIRECTOR:
MICHAEL MAYS, AICP

PUBLIC WORKS DIRECTOR:
KEEGAN LITTRELL, P.E.

UTILITIES DIRECTOR:
DENNIS PORTER, P.E.

POLICE CHIEF:
TIM SHEA

FIRE CHIEF:
WILL GRAY

FINANCE DIRECTOR:
DIANE PELLETIER, CPA

PARKS & RECREATION DIRECTOR
ROGER HALL

Staff Report to Airport Advisory Committee (AAC)

TO: Airport Advisory Committee

FROM: Willy Williamson
Manager, Boulder City Municipal Airport

DATE: October 28, 2020

SUBJECT: Discussion of past and future Temporary Flight Restrictions (TFRs).

Business Impact Statement: This action will not have a significant economic impact on business and will not directly restrict the formation, operation, or expansion of a business.

Action Requested: Open discussion regarding TFRs and AAC plans to develop methodology for assisting the Airport with dissemination of information related to TFRs. (AAC Duty "e").

Overview:

- During the 2020 Presidential campaign season there have been numerous TFRs that impact the Boulder City Municipal Airport (BVU) and other airports within close proximity to Las Vegas.
- There were three TFR violations in 2020 related to activity at BVU.
- TFR Violations may result in a variety of disciplinary actions from the FAA, which may also lead to loss of pilot privileges.

Background Information:

The FAA publishes NOTAMs and TFRs to inform aviators of a variety of aviation related concerns including TFRs. It is incumbent on the Pilots to review these NOTAMs and TFRs prior to exercising flight privileges.

The Boulder City Airport Staff, while not required, makes efforts to further disseminate TFR information.

Even though the FAA is doing their part to publish information and the Airport Staff is augmenting these communicative efforts, some airport tenants are evidently not in receipt of this information and are not operating in compliance with TFRs.

Recommendation: The AAC discuss and develop a method for NOTAM and TFR information dissemination separate of the FAA and Airport Staff efforts.

Attachments: None

0

Future agenda items within scope of resolution

SUBJECT:

Discussion of future agenda items within the scope of Resolution 6740.

ADDITIONAL INFORMATION:

ATTACHMENTS:

	Description	Type
▣	Resolution No. 6740	Cover Memo

RESOLUTION NO. 6740

RESOLUTION OF THE CITY COUNCIL OF BOULDER CITY, NEVADA RE-ESTABLISHING THE DUTIES OF THE AIRPORT ADVISORY COMMITTEE AND REPEALING RESOLUTIONS 2659, 2702, AND 3281

WHEREAS, Resolution 2371 established the Airport Advisory Committee (AAC) on February 08, 1994. On January 09, 1996 Resolution 2659 was passed which re-established the AAC by extending the Sunset Provision of Resolution 2371 indefinitely; and

WHEREAS, Resolution 2702 was passed on February 27, 1996 which repealed and replaced Resolution 2371 with amendments; and

WHEREAS, Resolution 3281 was passed on November 24, 1998, which implemented the Airport Rules and Regulations and amended the AAC; and

WHEREAS, Ordinance 1236 was passed on October 26, 2004, creating a new subsection to code, adopting and amending the Airport Rules and Regulations; and

WHEREAS, Ordinance 2388 was passed on May 03, 2006, amending the Airport Rules and Regulations; and

WHEREAS, The Airport Rules and Regulations under Title 9, Chapter 4, Section 7 have not been amended since the City hired a full-time Airport Manager in October 2008; Bill No. 1820 was introduced on February 13, 2018 to amend Title 9, Chapter 4, Section 7 and;

WHEREAS, The proposed Duties of the Airport Advisory Committee are:

- a. The Committee may schedule quarterly meetings unless there are no pending agenda items or request additional meetings as required;
- b. The Committee must be required to adhere to and abide by all normal legal standards including but not limited to the Boulder City Charter and Code, and the Nevada Revised Statutes.
- c. The Committee may upon approval by City Management initiate planning for community events at the Airport;
- d. The Committee may recommend adoption of an Airport Master Plan, which designates specific uses on the Airport. The Chairman or his/her designee may attend Planning Advisory meetings and Public Meetings for the Plan;

- e. The Committee may assist in the dissemination of news and information regarding the Airport;
- f. The Committee may consider, investigate, make findings, and report and recommend on any special matter or question within the scope of its work;
- g. The Committee may assist in advertising and marketing the Airport in the best interest of the community and in coordination with the Sponsor;
- h. The Committee may be asked to review applications to establish a business or provide services at the Airport; and

WHEREAS, Resolutions 2659, 2702, and 3281 were not repealed after Ordinance 1236 was passed, which adopted the AAC into City Code.

NOW, THEREFORE, BE IT RESOLVED that City Council approves Resolution No. 6717, which adopts the Duties of the Airport Advisory Committee and Repeals Resolutions 2659, 2702, and 3281.

DATED and APPROVED this 27th day of February, 2018.

(B)

Rodney Woodbury, Mayor

ATTEST:



Lorene Kqimrn. Cit Cie
(seal)



2021 AAC Meeting Dates

SUBJECT:

Discussion of 2021 AAC calendar meetings.

ADDITIONAL INFORMATION:

ATTACHMENTS:

Description	Type
📎 2021 Calendar	Cover Memo

2021

January

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July

S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August

S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	