

## That Needs a Building Permit?

Over the years the City has found that the following projects do not always get required permits. To help the public, they are listed here:

- ◇ Carport
- ◇ Demolition of Interior Walls
- ◇ Fence
- ◇ Fireplace
- ◇ HVAC Replacement
- ◇ New Gas Line
- ◇ Roof Material Replacement (when it includes sheathing)
- ◇ Shed (over 120 SF)
- ◇ Solar Panels
- ◇ Swimming Pool
- ◇ Water Heater
- ◇ Window Replacement (when changing size)

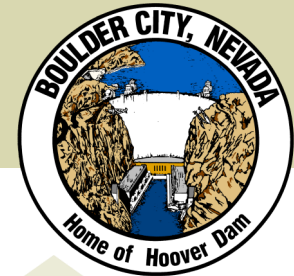
**Check Out Our Website  
For More Information!  
[www.bcnv.org](http://www.bcnv.org)**



**City of Boulder City**

**Community  
Development  
Department**

## **Benefits of Building Permits**



## **Questions?**

**Mailing Address:  
Community Development  
Department  
401 California Avenue  
Boulder City, NV 89005  
Phone: 702.293.9282**



# FAQ's About Building Permits

CBC-NV-1119

Most homeowners and even some contractors do not always know that permits are required for certain work performed on residential and commercial buildings. The following FAQ's help explain what a building permit is and whether you need one for your residential or commercial project.

## What is a Building Permit?

A building permit is a document issued by the City that permits you to legally begin construction of a project in accordance with drawings and specifications that have been reviewed by City Staff.

## When Do I Need A Permit?

Permits are required for home-improvement projects as well as commercial projects, including electrical, mechanical, structural, and/or plumbing work. They include:

- ◆ New buildings
- ◆ Additions (bedrooms, bathrooms, family, etc.)
- ◆ Renovations (garage conversions, basement furnishings, kitchen/bath expansions, window replacement, etc.)
- ◆ Electrical systems (to include installation of additional electrical outlets ceiling fans, etc.)
- ◆ HVAC (heating, ventilating, and A/C systems)
- ◆ Plumbing systems (new pipes, drains, etc.)

## Who Applies for Permits?

*Residential:* Homeowners can obtain permits as Owner/Builders (O/B). The property cannot be rented. Otherwise a licensed contractor must pull the permit and perform the work.

*Commercial:* Any work that is done on a commercial property must be done by a licensed contractor and the permit must be obtained by the licensed contractor.

## How Do I Apply for A Permit?

The Community Development Department has several permits that you can apply for online. For all others you need to drop off the permit application form (also available on line) and relat-



ed plans at the Community Development Department office in City Hall located at 401 California Avenue. A couple of key reminders about the process are below:

- ◆ You don't pay for permits when you drop off the application. You pay when they are ready for pick up.
- ◆ Our website has lots of information about what is required for each type of building permit including checklists.
- ◆ We now make it more convenient for you to stay informed through email communication! With your email, we can let you know the progress of plan review, inspections and when permits are ready for pickup.

- ◆ Any contractors used for your project need to obtain a local contractors license with Boulder City before they can begin work.
- ◆ Just Ask! We are here to help you with your project and answer questions. We encourage you to make an appointment with our Building Official by calling 702.293.9282.
- ◆ Department office hours are Monday through Thursday from 7 AM to 6 PM.



## What does not require a permit?

Staff has created a list of what projects do not require a building permit. You can find out more information by scanning the QR Code below:

